



Annual Examinations for Secondary Schools 2022

Year 11 SEAC ENGLISH & COMMUNICATION MARKING SCHEME

SECTION A: LISTENING

25 marks

Please watch the audio-visual text and answer all the questions that follow.

Part 1

1. Fill in the table with information about the programme available.

(5 marks)

a.	Age groups	15-18/ under 18s				1 mark
b.	Duration	One to four weeks				1 mark
c.	Circle 6 activities the package includes	language	science	volunteering	teamwork	crafts
		camping	trips	adventure	cultural exploration	History (½ mark x 6 = 3 marks)

2. Tick [✓] **THREE** correct answers.

The speaker thinks that teenagers are at a great age to: (1 mark x 3 = 3 marks)

a.	discuss matters happening around the world	✓
b.	suggest ways to improve GVI	
c.	organise activities themselves	
d.	discuss matters happening in their community	✓
e.	help with solving problems	✓
f.	teach younger children about the environment	

3. Tick [✓] **ONE** correct answer. What is the main aim of the programme?

(1 mark)

a.	To help teenagers meet different people	
b.	To help teenagers learn new skills and become more creative	
c.	To give teenagers ideas they might wish to develop when they grow older	✓

4. Tick [✓] **TWO** correct answers. According to a student, what are the advantages of this programme?

(2 marks)

a.	Seeing the same people from school.	
b.	Getting to know each other.	✓
c.	Tasting the good food that others cook.	
d.	Having your ideas taken into consideration.	✓

5. Tick [✓] **ONE** correct answer. The main speaker is...

(1 mark)

a.	a GVI student.	
b.	a GVI staff member.	✓
c.	a journalist.	

6. Tick [✓] **ONE** correct answer. What is the purpose of this video?

(1 mark)

a.	To promote travelling and adventure.	
b.	To promote a new GVI programme.	✓
c.	To complain about a GVI programme.	

7. Tick [✓] **ONE** correct answer. Who is this video intended for?

(1 mark)

a.	Students	✓
b.	Parents	
c.	Teachers	

8. Underline and complete the following sentence.

The students speak (highly / ill) of the programme. I know this because one of them says: **All the GVI staff are lovely/it's very organised/ I've learnt a lot**

(1 mark)

(Total: 15 marks)

Part 2

9. Tick [✓] **SIX** correct answers. According to these youths, what other advantages does this programme have? (6 marks)

a.	The friendliness of the GVI staff.	✓
b.	Always getting what you want.	
c.	The structured timetable.	✓
d.	The well-organised events.	✓
e.	The comfortable uniform.	
f.	Punctuality.	✓
g.	Having time to explore new places.	
h.	Having time to talk with peers.	✓
i.	Adapting to your situation.	✓
j.	Learning about flow charts.	

10. Fill in the blanks with words from the box below. (3 marks)

problems	job	skills	enjoys	fantastic	grow
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The programme leader calls the experience **fantastic** and really **enjoys** working with teenagers. During their time at GVI, the leader particularly loves seeing them **grow**. He strongly believes that since this programme makes them aware of **problems** faced by people from around the world, they get **skills** which should help them when starting their **job**.

11. Circle the correct answer. What other videoclip would someone be interested in after watching this one? (1 mark)



Volunteer and Intern in Caqalai :
GVI
1.2K views • 1 year ago



Dogs & us - The secrets of an unbreakable friendship | DW...
DW Documentary
2.1M views • 2 weeks ago



Innovative Community Service Ideas For Teens! (Part 1) |...
Amber Melanie Smith
36K views • 2 years ago



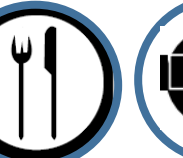
2021 Nationwide Youth Peace Assembly – 'We Arise, Be the...
SGM Broadcast Channel Official
7.7K views • 1 week ago

(10 marks)

SECTION B: READING**25 marks**

Task B1: Please refer to Text 1 found in the Source booklet and answer ALL questions.

1. Some pictures are missing from Text 1 (A-E). Match the correct picture by writing the letters (A-E) in the box under them. Some pictures are extra. The first one is done for you. (4 marks)

						
A	C		E		D	B

2. Whose responsibility is it? Tick [✓] under the correct person. The first one is done for you. (3 marks)

		Employer	Employee
a.	You should provide protective clothing.	✓	
b.	You should wear safety goggles.		✓
c.	You should repair faults in machinery.	✓	
d.	You should put up signs for fire exits.	✓	
e.	You should give time for break or lunch.	✓	
f.	You should provide toilets and a clean workplace.	✓	
g.	You should turn up for work on time.		✓

3. You wish to contact Workers Unite. How can you contact them?

(½ mark)

They can send an email (to HELLO@WORKERSUNITE.COM) (if the email address is included, it can be written in lower case).

(7½ marks)

Task B2:

Please refer to Text 2 found in the Source booklet and answer ALL questions.

1. What is the main aim of this article? (1 mark)
 - a) To inform readers about different places of work.
 - b) To help readers understand different types of people.
 - c) **To help readers understand the consequences of different cultures at work.**
2. Underline the correct answer. Text 2 presents (**a few**, most, all) benefits and drawbacks. (½ mark)
3. Which title would best fit Text 2? (½ mark)
 - a) The importance of a multicultural workplace
 - b) **The advantages and disadvantages of a multicultural workforce**
 - c) How to build and sustain a multicultural workforce
4. The subheadings in Text 2 are missing. Match the subheading with the correct number (2-5). The first and last ones are done for you. (2 marks)

Subheading:	Subheading number
Problems with Permits.	5
Different Ways of Working in a Team.	2
Knowing Different Tastes and Business Markets.	4
Different ways of seeing things.	1
Learning how to behave with workmates.	6
Growing and Learning.	3

5. Each paragraph has a number. Tick [✓] the box to show whether the paragraph mentions an advantage or a disadvantage. (3 marks)

		Advantage	Disadvantage
a.	<i>Paragraph 1</i>	✓	
b.	<i>Paragraph 2</i>		✓
c.	<i>Paragraph 3</i>	✓	
d.	<i>Paragraph 4</i>	✓	
e.	<i>Paragraph 5</i>		✓
f.	<i>Paragraph 6</i>		✓

6. In point form and in your own words as much as possible, summarise the advantages of having workers from different parts of the world. Do not use less than 30 words or more than 40 words. (5 marks)

Rating Scale – Summary

Salient points can be presented in point form (e.g. bulleted).

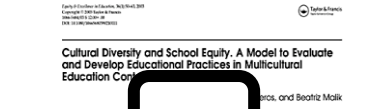
5 marks					
	2	1.5	1	0.5	0
Salient points 2 marks	All salient points (4) are included.	Most salient points (3) are included.	Some salient points (2) are included.	One salient point is included.	No salient points are included.
Paraphrasing 2 marks	All FOUR salient points are paraphrased.	Most salient points (3) are paraphrased.	Some salient points (2) are paraphrased.	One salient point is paraphrased.	No salient points are paraphrased.
Accuracy 1 mark			Grammatical structures and syntax are accurate.	Grammatical structures and syntax are mostly accurate.	Grammatical structures and syntax are limited and inaccurate.

NB: 1 mark is to be deducted from the total if the summary is shorter than 30 words or longer than 40 words.

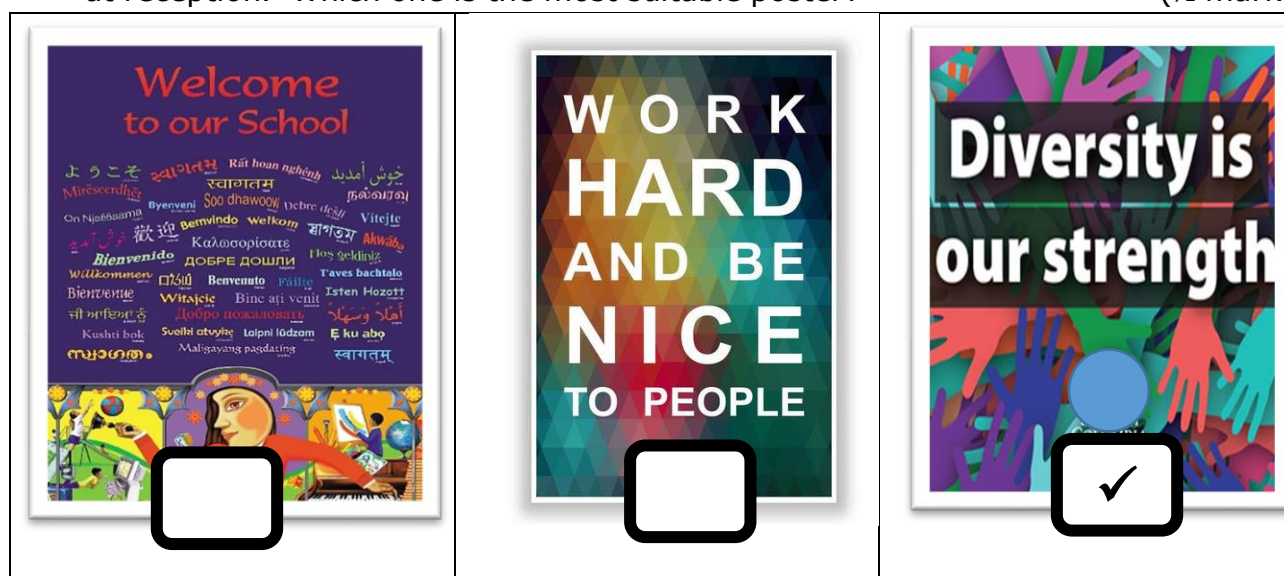
The salient points (advantages) include:

- **Different ways of thinking are good for the company**
- **Workers will grow professionally**
- **They can practise foreign languages and become more fluent**
- **You can reach new customers in different places**

7. After reading Text 2, if a reader is interested in this topic, which text do you think the reader would read next? Tick [✓] the correct box. (½ mark)

<p>LEADS CAREER RESOURCES HOTBLDS CAREER EVENTS</p> <p>Cultural Diversity in the Workplace</p> <p>Published: Jan 20, 2020 By Don Potochiny</p>  <div style="border: 2px solid black; border-radius: 50%; width: 60px; height: 60px; display: flex; align-items: center; justify-content: center; margin: 10px auto;">✓</div>	<p>GBMag f i y t</p> <p>UNIVERSITY REVIEWS STUDENT GUIDE UK CULTURE</p> <p>Home > UK Culture > Is the UK multicultural?</p> <p>Is the UK multicultural?</p>  <div style="border: 2px solid black; border-radius: 50%; width: 60px; height: 60px; display: flex; align-items: center; justify-content: center; margin: 10px auto;"></div>	<p>Journal homepage</p> <p>Original Articles</p> <p>Cultural Diversity and School Equity. A Model to Evaluate and Develop Educational Practices in Education Contexts</p> <p>Teresa Aguado, Belén Ballesteros & Beatriz Malik</p> <p>Pages 50-63 Published online: 29 Oct 2010</p> <p>Download citation https://doi.org/10.1080/106656803003500</p> <p>Citations Metrics Reprints & Permissions Get access</p> <p>Click to increase image size</p>  <div style="border: 2px solid black; border-radius: 50%; width: 60px; height: 60px; display: flex; align-items: center; justify-content: center; margin: 10px auto;"></div>
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8. After reading this text, the manager of a company wants to buy a poster to hang at reception. Which one is the most suitable poster? (½ mark)



9. What is the name of the company who wrote Text 2? (½ mark)
Coworker (Mag)
10. What do the words bold and underlined in the text refer to? (2 marks)
- them** (para 1) – **people from different cultures**
 - they** (para 2) – **individuals from the United States**
 - which** (para 4) – **music**
 - these** (para 6) – **problems**

(Total: 15½ marks)

Task B3:

Please refer to both Text 1 and Text 2 found in the Source booklet and answer the following question.

12. Tick [✓] the correct box. Which text... (2 marks)

		Text 1	Text 2
a.	is written to support employees' wellbeing?	✓	
b.	is meant for employers in particular?		✓
c.	addresses multiculturalism?		✓
d.	is a poster?	✓	

(Total: 2 marks)

SECTION C: WRITING

(25 marks)

Complete Task C1 and choose ONE title from Task C2.

Task C1: Now that you have finished Year 11, you are interested in applying for a part-time job during the summer holidays. Fill in this application form to apply for a part-time job in a fast-food outlet. (5 marks)



Personal Information

Surname

Name

Date of birth

Nationality

ID card number

Mobile phone

Email address

List the qualifications you have.

Choose 4 words to describe yourself.

Why do you want to work for us?

Experience & Availability

Have you worked in a restaurant before?

If yes, where did you work?

Which days are you available to work?

What position are you applying for?



Signature

Date

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123 456 7890 or hello@foodfirstsite.com



a surname (could be real or fictitious)	Mark awarded if spelt correctly and first letter is capitalised	¼ mark
a name (could be real or fictitious)	Mark awarded if spelt correctly and first letter is capitalised	¼ mark
a date of birth	Mark awarded if a plausible date of birth is included (in any format)	¼ mark
A nationality (e.g. Maltese / Italian)	Mark awarded if spelt correctly and first letter is capitalised	¼ mark
ID card number	Mark awarded if numbers are included and a letter at the end	¼ mark
Mobile phone	Mark awarded if only numbers are included	¼ mark
Email address	Mark awarded if the format of an email address is adhered to (an email prefix and an email domain) example@mail.com	¼ mark
Qualifications	Mark awarded if spelt correctly e.g. SEC, school leaving certificate, Diploma	¼ mark for content
4 words to describe yourself	Mark awarded if spelt correctly and four words/phrases are included	1 mark - ¼ mark each
Reason for wanting to work for company	Mark awarded if a reason is given and spelt correctly	1 mark (½ mark for content and ½ mark for accuracy)
Work experience	No marks are awarded for this	0 mark
Where...	Mark awarded if a place is written or N/A	¼ mark
Which days...	Mark awarded if days of the week are spelt correctly and capitalised	¼ mark
Position...	Mark awarded if a position is spelt correctly e.g. waiter / chef / dishwasher / manager / administrator	¼ mark
Signature	Mark awarded if a signature is included – accept any format	¼ mark
Date	No marks are awarded for this	0 mark
		5 MARKS

NB. Marks are to be rounded to the nearest half after adding all of the marks.

Task C2:

Choose ONE title from the ones below and write on the lines provided.

(20 marks)

- 1. You are Nicky Portelli and you are looking for a job. In 180 to 220 words, write an email to FindAJob (findajob@zmail.mt) to ask what jobs are available, inform them about the jobs you are interested in and include other details (e.g. qualifications and experience) that might help them find a suitable job for you.**

TO:	<u>findajob@zmail.mt</u>
SUBJECT:	Job hunting

OR

- 2. You have been offered a job of your choice. In 180 to 220 words, write an email of application to apply for this job.**

TO:	<u>findajob@zmail.mt</u>
SUBJECT:	Job Application

OR

- 3. *FindAJob* offered you a job and asked you to attend an interview. In 180 to 220 words, write notes for your interview so you will be well-prepared.**

Criteria	Question	1. You are Nicky Portelli and you are looking for a job. In 180 to 220 words, write an email to <i>FindAJob</i> (findajob@zmail.mt) to ask what jobs are available, inform them about the jobs you are interested in and include other details (e.g. qualifications and experience) that might help them find a suitable job for you.
Task achievement and Relevance	Genre/Type	Formal email
	Writer	Year 11 student
	Audience	<i>FindAJob</i> personnel
	Purpose	To ask about job availabilities, describe job preferences and give other details to help you find a suitable job
	Register	Formal
	Indicative content	<ul style="list-style-type: none">- An introduction with Opening remarks establishing identity and reason for writing- The body paragraphs can be set out as follows:- Body 1- asking about job availabilities- Body 2- describing job preferences- Body 3 – describing qualifications and experience- Conclusion –Closing remarks, including gratitude and the expectation of a reply
Grammar and Vocabulary	Language	<ul style="list-style-type: none">- Factual language; descriptive language describing personality, job preferences, qualifications and experience- Language of opinion e.g. <i>In my opinion, As far as I'm concerned...he comes across as...</i>- Contractions are not to be accepted- Mostly present simple and present perfect tense.
Organisation and Linking	Layout	The following email conventions need to be considered when marking task achievement:
		To:0 marks
		Subject:0 marks
		Dear½ mark
		Yours faithfully / Yours sincerely,½ mark
		Full name and signature½ mark
		The layout may include: <ul style="list-style-type: none">- Salutation- Opening Remarks- At least 2/3 body paragraphs- Closing Remarks- Signing off

Criteria	Question	2. You have been offered a job of your choice. In 180 to 220 words, write an email of application to apply for this job.
Task achievement and Relevance	Genre/Type	Formal email
	Writer	Year 11 student
	Audience	Employer
	Purpose	To apply for a job
	Register	Formal
	Indicative content	<ul style="list-style-type: none">- An introduction with Opening remarks establishing identity, position applied for and reason for writing- The body paragraphs can be set out as follows:<ul style="list-style-type: none">- Body 1- qualifications- Body 2- experience- Body 3 – personal qualities / reason for applying / why ideal candidate- Conclusion –Closing remarks which can include a reference to the CV, consideration of application, interview availability and contact details
Grammar and Vocabulary	Language	<ul style="list-style-type: none">- Factual language; descriptive language describing personality, qualifications and experience- Contractions are not to be accepted- Mostly present simple and present perfect tense.
Organisation and Linking	Layout	The following email conventions need to be considered when marking task achievement:
		To:0 marks
		Subject:0 marks
		Dear½ mark
		Yours faithfully / Yours sincerely,½ mark
		Full name and signature½ mark
		The layout may include: <ul style="list-style-type: none">- Salutation- Opening Remarks- At least 2/3 body paragraphs- Closing Remarks- Signing off

Criteria	Question	3. FindAJob offered you a job and asked you to attend an interview. In 180 to 220 words, write notes for your interview so you will be well-prepared.
Task achievement and Relevance	Genre/Type	Personal notes
	Writer	Year 11 student
	Audience	N/A
	Purpose	To write personal notes in preparation for an interview
	Register	Informal
	Indicative content	<ul style="list-style-type: none"> - Content might include answers to possible questions asked during an interview, such as: - An introduction establishing identity, and position applied for - Notes on qualifications - Notes on experience - Description of personal qualities (strengths and weaknesses) / reason for applying / why ideal candidate - Conclusion can include a reference to the CV, consideration of application, interview availability and contact information
Grammar and Vocabulary	Language	<ul style="list-style-type: none"> - Factual language; descriptive language describing personality, qualifications, experience - Contractions are to be accepted - Mostly present simple and present perfect tense.
Organisation and Linking	Layout	<ul style="list-style-type: none"> - Notes can take any shape – they might include Q&A, bulleted points etc. - It is necessary to see some organisation in the notes written

20 MARKS	4	3 – 2	1 – 0
Task achievement (content, relevance, text type features)	<ul style="list-style-type: none"> Task is achieved in full or quite well; Content is completely or mostly relevant; Text type features are entirely or mostly appropriate. 	<ul style="list-style-type: none"> Task is achieved in part; Content is not always relevant; Text type features are not always appropriate 	<ul style="list-style-type: none"> Task is hardly achieved; Content is under-developed; Text type features are minimally appropriate.
Language use	<ul style="list-style-type: none"> Varied and accurate or mostly accurate grammatical structures and syntax; Excellent or good choice of expression; Accurate or good use of punctuation. 	<ul style="list-style-type: none"> Grammatical structures and syntax are rather basic and sometimes inaccurate; Adequate choice of expression but with some inaccuracies; Adequate use of punctuation but with some errors. 	<ul style="list-style-type: none"> Grammatical structures and syntax are limited and mostly inaccurate; Limited choice of expression and with some inaccuracies; Punctuation use is rather poor.
Organisation and Structure (Coherence and Cohesion)	<ul style="list-style-type: none"> Writing is structured and organised into a coherent prose; Paragraph features are adhered or mostly adhere to; Sentences and paragraphs are mostly cohesively linked; The reader can follow the line of argumentation / exposition / idea / thought quite effortlessly. 	<ul style="list-style-type: none"> Paragraph and sentence structure are fairly correct though unambitious; Paragraph features are somewhat evident; There may be some evidence of cohesion between and within sentences as well as between paragraphs; The reader may have to make some effort to follow the line of argumentation / exposition / idea / thought 	<ul style="list-style-type: none"> Paragraph and sentence structure show lack of control; Paragraph features are rarely evident; There may be little evidence of cohesion between and within sentences as well as between paragraphs; The reader has to make an effort to follow the line of argumentation / exposition / idea / thought.
Vocabulary and Register	<ul style="list-style-type: none"> Wide-or good ranging and appropriate vocabulary; Excellent choice of register or appropriate use of register. 	<ul style="list-style-type: none"> Choice of vocabulary is unambitious and sometimes inaccurate; Adequate use of register but with some inaccuracies. 	<ul style="list-style-type: none"> Limited vocabulary, possibly seen in the repetition of words; Not sensitive to the choice of register
Spelling	<p>Spelling of low-frequency words mostly accurate with the occasional minor error.</p> <ul style="list-style-type: none"> 0-3 mistakes = 3 marks 	<p>Spelling of low-frequency words fairly accurate.</p> <ul style="list-style-type: none"> 4-6 mistakes = 2 marks 	<p>Spelling of low-frequency and high-frequency words mostly inaccurate.</p> <p>7-8 mistakes = 1 mark</p> <ul style="list-style-type: none"> 9+ mistakes = 0 marks

END OF PAPER